

# ECS Update

May 2017



## Financial Information

### *Reminder of PM Care Drop-in Policy*

To be charged the daily drop-in rate, parents must notify the ECS office by 12:00 noon on any day you need your child to “drop in” to our PM care program after school. If notice is not received by 12:00 noon, ECS will assess the more costly late pick-up charges for students not picked up during the regular 3:10-3:25 dismissal time.

### *Finances and End of Year Classroom Policy for May 2017*

According to the ECS handbook (p. 10), “any student with an unpaid balance on May 11 will not be permitted to attend school until the balance is paid in full (ECS accepts cash or money orders only in this situation).” Students whose accounts are not paid in full by the end of business on Wednesday, May 10, will not be allowed into the classroom on Thursday, May 11, until the balance has been paid in cash or money order. If you anticipate any problems meeting your financial obligation at the end of this school year, PLEASE CONTACT THE OFFICE IMMEDIATELY TO SET UP AN APPOINTMENT WITH MR. PADDOCK AS SOON AS POSSIBLE.

ECS continues to assess normal fees (extended care drop-in fees, late pick-up fees, etc.) throughout the month of May. ECS will not release report cards and/or transcripts until account balances are paid in full. While ECS will notify parents of outstanding balances if report cards are held, we encourage you to inquire about your account balance at the school office during the last week of school and to take care of these miscellaneous charges before the end of the school year if possible.

## Summer Book Orders

For those who placed orders in April, ECS will fill Summer Book orders when the products arrive.

## Calendar Events



### *Class Picture Day ~ May 3*

Splendid Portraits photographers will photograph K5 graduates and take class pictures for all grade levels on Wednesday morning, May 3. Picture order information was released in Friday folders last week. Extra forms are available in the school office.



### *Field Day ~ May 19*

We are looking forward to our annual school-wide field day on Friday, May 19. This event serves as our “year-end class picnic” for all grade levels. ECS will release a packet of detailed information with weekly folders next week. Student participation fee is \$8.00 and includes a hot dog meal. Additional hot dog meals are \$5.50 and adults may purchase Bratwurst meals for \$6.50. Parents are most welcome to attend this event!

Please note the due dates on these forms (Monday, May 8 for most forms; May 15 for meal order forms and payments). Students who fail to meet these submission deadlines may forfeit their opportunity to participate in this event on the 19<sup>th</sup>.



### ***Closing out the 2016-17 School Year***

ECS will hold full day classes with AM and PM extended care through Wednesday, May 24. ECS will open “normally” with AM care on Thursday, May 25, but will close at 12:00 noon with after-school care ***provided only for registered users*** that afternoon (no daily drop-ins on 5/25). Students not registered for extended care will be charged according to ECS late pick-up schedule of \$15 per ¼ hour or increment thereof.



### ***Awards & Promotion Ceremony ~ 7:30 PM, May 25***

ECS invites the entire student body family to our final program of the 2016-17 school year. This year’s program will include the presentation of awards to students in all grades and a time of special recognition for the accomplishments of our Kindergarten Class of 2017 and our “graduating” 6<sup>th</sup> grade class. ECS will host a reception in honor of these students after the ceremony.



Church auditorium renovations will not be completed in time for our year-ending ceremony, so we have made special arrangements to hold this year’s annual Awards & Promotion Ceremony at the same facility EBC has used on occasion for worship this spring: Mount Vernon Knights of Columbus, 8592 Richmond Highway, Alexandria, VA 22309. This facility is about ¼ of a mile away from ECS (north of Highland Lane on the west side of Route 1 just south of the United States Post Office).



### ***Report Cards***

ECS will release final report cards for the year by mail no later than the first week of June to all families whose accounts are current. Billing notices will be released at that time for any accounts with outstanding balances. Final report cards will also include Iowa Assessments and CogAT test results if ECS does not receive them in time to release them through weekly folders in May.

## **ECS Fundraising Update**

Thanks to your work, ECS has generated over \$5000 in fundraising income this school year to replace classroom furniture upon the completion of our facility renovation this summer. We are most grateful to each of you who have participated in this year’s fundraising efforts!



### ***ECS FunRun Results***

Many thanks to our runners AND their sponsors as well as to those who assisted with this year’s FunRun event! While students will not receive “fundraising credit” for pledges submitted after May 1, Engleside will gladly continue accepting donations for new classroom furniture.

### ***Continuing Fundraiser Programs***

Giant’s A+ BonusBucks program for this school year has ended. ECS appreciates each of you who participated this year! We anticipate partnering with Giant again next year.

The BoxTops for Education program continues throughout the summer. You may drop off your clipped boxtops in the collection box at the information desk. Please keep those boxtops coming!.